

PERMANENT SIGN PERMIT PROCESS

STEP 1

Submit a completed Sign Permit Application, with any supporting documents, to the Community Development Department, Box 640, Humboldt SK, S0K 2A0 or at City Hall, 715 Main St.

STEP 2

The Community Development Department determines whether the proposed sign meets the regulations set out in the City of Humboldt's Sign Bylaw.

STEP 3

Applicant is informed whether Portable Sign(s) are registered as approved or denied.

For more information please contact:

COMMUNITY DEVELOPMENT DEPARTMENT

Box 640 | 715 Main Street
S0K 2A0

Phone: (306) 682-2525 ext. 304

Fax: (306) 682-3144

Email: planning@humboldt.ca

www.humboldt.ca



Humboldt

These pamphlets have no legal status and cannot be used as an official interpretation of the various codes, regulations or bylaws currently in effect. Users are advised to contact City Hall for assistance as the City of Humboldt accepts no responsibility to persons relying solely on this information. February 2017.

PERMANENT SIGNS

Humboldt citizens value the city’s appearance and attractiveness. To maintain this, the City regulates signs to avoid visual clutter, ensure traffic and pedestrian safety and enhance property values and business identity.

Various types of signs are regulated by the City through the Sign Bylaw. This document is available online at HUMBOLDT.CA/BYLAWS.

A permanent sign means a sign which is permanently fixed to the ground with a foundation or attached to a building.

A permanent sign requires a sign permit. The cost of this permit is a flat fee of \$40, payable to City of Humboldt.

GENERAL REGULATIONS

- No sign is to be placed on City-owned or controlled property.
- All signs must be located within the legal boundaries of their property.
- Signs that in any way resemble traffic control signs or devices are not permitted.
- All signs are to be maintained in a reasonable and safe state of repair.
- Any electrical work must meet existing regulations and standards and construction materials must comply with the National Building Code of Canada.
- Lewd or offensive content is not permitted.

ZONING SPECIFIC SIGN REGULATIONS

TYPE OF USE	TYPE OF SIGN PERMITTED	NUMBER OF SIGNS	REGULATIONS
Residential Zones; R1, R2, R3, R3A, R4, R5 and Associated Contract Zones			
Residential Uses (Including Home Based Businesses)	Fascia, Free-standing	1 per Site	a) Max. face area to be 0.4m ² , 1.2m ² for multi-unit & townhouse. b) Max. height to be 2.5m c) Is non-illuminated
Commercial & Community Service Uses	Fascia, Awning, Canopy and Projecting	1 per Use	a) Max. face area to be 0.3m ² per linear meter of frontage to a maximum of 4.0m ² b) Static Digital, Electronic Message, & Message Centers are prohibited.
	Free-standing	1 Per Site	a) 4.0m ² Max. face area per side. b) 3.0m Max. Height c) Static Digital, Electronic Message, & Message Centers are prohibited.
	Portable	1 per Site	a) No more than 1 within 30m
Local Commercial Zones; C1 and Associated Contract Zones			
Residential Uses (Including Home Based Businesses)	Fascia, Free-standing	1 per Site	a) Max. face area per side to be 0.4m ² , 1.2m ² for multi-unit & townhouse. b) Max. height to be 2.5m c) Is non-illuminated
Commercial & Community Service Uses	Fascia, Awning, Canopy and Projecting	1 per Use	a) Max. face area to be 0.3m ² per linear meter of frontage to a maximum of 4.0m ² b) Static Digital, Electronic Message, & Message Centers are prohibited
	Free-standing	1 Per Site	a) 5.0m ² Max. face area per side. b) 6.0m Max. Height c) Static Digital, Electronic Message, & Message Centers are prohibited
	Portable	1 per Site	a) No more than 1 within 30m
	Small Ground	1 per Use	a) 1.9m ² Max. face area per side
Large Format Commercial, Community Service and Industrial Zones; C2, C3, M1, M2, CS, PR, FUD and Associated Contract Zones			
Residential Uses (Including Home Based Businesses)	Fascia, Free-standing	1 per Site	a) Max. face area to be 0.4m ² , 1.2m ² for multi-unit & townhouse. b) Max. height to be 2.5m c) Is non-illuminated
Commercial & Community Service Uses	Fascia, Awning, Canopy and Projecting		a) Maximum of 30% of the building face. b) 3.5m ² Max. face area for projecting Signs. c) Electronic Message Centers are discretionary.
	Free-standing	1 Per Site, except where site width exceeds 150m, in which case, 2 Per Site.	a) 8.0m Max. Height b) 18m ² Max. Face Area total except for sites greater than 3.0ha. where it is 50m ² total. c) Electronic Message Centers are discretionary.
	Portable	1 Per Site, except where site width exceeds 100m, in which case, 2 Per Site.	a) 1 additional portable Sign may be permitted per site is site width exceeds 100m

Please note City staff will work with applicants to ensure permanent signage meets existing regulations.

NOTE: Home-based businesses are permitted to install a small fascia or free-standing sign on their property.

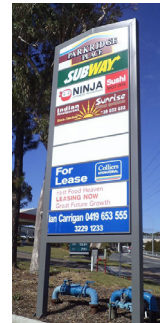
SIGN EXAMPLES



Canopy Sign



Fascia Sign



Free-standing Sign



Projecting Sign