

BUSINESS LICENSES

For more information please contact:

BYLAW OFFICER

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Humboldt

DO I NEED A CITY OF HUMBOLDT BUSINESS LICENSE?

If your business is a home-based business or you are an outside contractor then you require a business license in order to operate in Humboldt.

DO COMMERCIAL BUSINESSES NEED A LICENSE?

Businesses that lease or own commercial property within the City do not require a business license to operate within Humboldt.

WHAT ARE THE FEES FOR A BUSINESS LICENSE?

The City of Humboldt categorizes businesses during the licensing process and fees are dependent on which category your business is under. Fees are to be paid at City Hall and are not refundable. Credit cards are not accepted. For more information on business licenses fees, contact the Bylaw Officer at (306) 682-2525 ext. 308.

HOW DO I OBTAIN A BUSINESS LICENSE?

In order to obtain a business license you must fill out the business license application. The application can be filled out in person at City Hall or online at HUMBOLDT.CA.

HOW LONG ARE THE LICENSES VALID FOR?

Purchased business licenses are valid from January 1 to December 31 of the calendar year. Licenses that are purchased after September 1 have a 50% discount on fees and are valid until December 31.

WHAT IS REQUIRED FOR THE APPLICATION?

Every applicant must provide the following:

1. Name, address, phone number, and occupation of the applicant.
2. The nature of the license paid for and;
3. The place where the license is to be exercised or where the proposed calling is to be carried on.

WHAT ARE THE CONSEQUENCES IF I OPERATE WITHOUT A VALID BUSINESS LICENSE IN THE CITY OF HUMBOLDT?

You may be fined \$400 for operating a business without holding a valid City of Humboldt business license.

DO I NEED A SECOND LICENSE FOR A SECOND BUSINESS?

Yes, each business requires its own license.

HOW DO I RENEW MY BUSINESS LICENSE?

Applications for renewal will be sent out in the mail in January of every year. Applications will need to be filled and fees paid before the deadline of February 28. You can fill out an application for renewal online at HUMBOLDT.CA or in person at City Hall.

IF I STOP OPERATING MY BUSINESS, DO I HAVE TO NOTIFY ANYONE?

Yes. The City of Humboldt should be notified if your businesses ceases operations. This information is required so that the City does not issue you a unnecessary renewal letter in January and other data collection purposes. Call the Bylaw Officer to notify the City.

WHAT IS THE PURPOSE OF HAVING A BUSINESS LICENSES?

The City of Humboldt issues business licenses in order to regulate and collect data on business activities within the City.

